



Lorapat Standard Care Services Limited

APPLICATION FORM

Please complete all part of this form

Date of Application:

Personal Details

Title & Surname	
Forename(s)	
Address:	
Postcode:	

Grade		
Tel No (home)		
Tel No (Mobile)		
Email Address		
Do you require a work permit to work in the UK?		
Professional Membership No (NMC Pin Number, GMC Reg No etc)		
Expiry Date		

Education

Please confirm you are over 18 years of age (Please tick)	YES	NO
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Name & Location of Schools/Colleges	Subjects Passed & Type of Examination (A/O Level, GCSE/CSE etc)	Grade

Further/Higher Education

To Include Professional Awards and Qualifications

Name of Institution (College/Polytechnic/University)	Degree/Diploma/Certificates Obtained (State Grade and Date)	Type of Course (F/T, P/T)



Lorapat Standard Care Services Limited

Present/Last Employment

Position Held			
Name of Employer			
Address	Salary		
	Nature of Business		
	Dates (from-to)		
Postcode			
Reason for leaving/wishing to leave			
Brief description of duties and responsibilities:			

Previous Employment

10 year work history

From	To	Name & Location of Employer(s)	Position Held & Responsibilities	Reason for Leaving

Professional Indemnity

All Nurses and operation department practitioners hold valid Professional Indemnity Insurance to the value of £3m per claim. Please indicate which organisation you are a member of and your membership number

RCN/Amicus/Unison/Other*(please State) _____ Membership No: _____

*delete as appropriate

Renewal Date: _____



Lorapat Standard Care Services Limited

Other Information

Please give any additional information to support your application,
(attach additional sheets if necessary, ensuring your name is on every additional sheet).

References

Please see guidance notes for acceptable referees.

Name (1)	
Company Name	
Address	
Postcode	
Occupation	
Tel No	
Email	

Name (2)	
Company Name	
Address	
Postcode	
Occupation	
Tel No	
Email	



Lorapat Standard Care Services Limited

Disclosure Information

Lorapat Standard Care Services Ltd is an Equal Opportunities Employer

Because of the nature of the work concerned, this post is exempt from the provision of section 4 (2) of the Rehabilitation of Offenders Act 1974. You are not entitled to withhold information about convictions which for other purposes are 'spent' under the provisions of the Act. Any such information given will be completely confidential and will be considered only in relation to your registration. In order to fulfil the requirements of the above mentioned Act would you please complete the following:

1 >> Have you been convicted of a criminal offence, been bound over, cautioned or are you currently the subject of any police investigation/actions, which might lead to a conviction, an order binding you over or a caution in the United Kingdom or any other country?

Yes ☐ No ☐ If Yes

a) What date did this take place? _____

b) What is the charge? (State details of the offence, binding over/caution) _____

c) In which Authority/Country did this take place? _____

NB Having a criminal conviction will not bar you from working with us. This will depend on the nature of the position and the circumstances and background of your offence. In the event of employment, any failure to disclose such convictions could result in dismissal or disciplinary action by **lorapat standard care services Limited**

2 >> Have you ever been or are you currently subject to any fitness to practice proceedings by an appropriate licensing or regulatory body in the United Kingdom or any other country?

Yes ☐ No ☐ If Yes

a) Details of the proceedings: _____

b) Date of proceedings: _____

c) Country and name and address of licensing or regulatory body: _____

d) Have you ever been disqualified from practicing? Yes ☐ No ☐

If YES Please give details: _____

3 >> Have you ever been dismissed from employment?

Yes ☐ No ☐

If YES Please give details: _____

4 >> Please give details and reasons for absence due to sickness during the last two years (continue on a separate sheet if necessary)

I certify that I have read the document fully and that all the above information is correct. I understand that false declaration may lead to refusal of this application. If, while working for **Lorapat Standard Care Services Ltd**, any of the information provided changes, I agree to notify Lorapat Standard Care Services Ltd in writing immediately.

I understand and agree to Lorapat Standard Care Services Ltd disclosing this information to their clients for the purpose of finding me assignments

I understand that registration is subject to an occupational health assessment, references and Disclosure and Barring service disclosure (DBS).

Signed >>

Dated >>



Lorapat Standard Care Services Limited

INFORMATION FOR CANDIDATES

Thank you for expressing an interest in registering with Lorapat Standard Care Services Limited. I am pleased to enclose a registration form, for the post which you requested.

YOUR REGISTRATION

- **Completing and returning your registration form.**

Please note that any electronic applications need to be printed and returned via the post/email.

Please complete the form in black ink or type. Your application form and any supporting documents are the only information that will be used to decide whether or not you meet the criteria to register, it is therefore important that you complete the form accurately and in full.

In order to be considered for the post it is essential that your completed form is returned to us at:

Lorapat Standard Care Services Limited

Email: admin@lorapatcare.co.uk

- **Shortlisting, references and attending interviews**

If after four weeks you have not received notification that you have been allocated an interview, regretfully you are advised that your registration has been unsuccessful.

References will be sought for successful candidates only. As indicated on the application form two referees are required. If you are currently employed, one should be the name of your current employer and the second from appropriate individuals who can ensure the integrity and good character of yourself. Friends and family members will not be accepted.

In the event that you have only worked as a volunteer, references will be required from the two most recent bodies for whom you have worked.

- **Rehabilitation of Offenders Act 1974 and Criminal Disclosure**

Criminal Disclosure is required for all applicants of Lorapat Standard Care Services Ltd prior to the completion of registration. At interview you will be asked to declare any/all cautions/formal warnings, convictions or bind overs, including any which are 'spent' or pending which you may have. Lorapat Standard Limited Care Services Ltd will then take a view as to how this affects your potential registration

- **Registration/Fitness to Practice**

Applicants with Lorapat Standard Care Services Ltd are required to disclose on the registration form and at interview whether they are the subject of any fitness practice proceedings by an appropriate licensing or regulatory body in the United Kingdom or any other country.

Lorapat Standard Care Services Ltd will then take a view as to how this disclosure affects your potential assignments.



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In addition, you will be required to provide proof of valid registration and to maintain that registration throughout any subsequent employment.

▪ Qualifications

Where specific qualifications are required in relation to the position applied for verification will be sought at interview.

▪ Conduct

All applicants for registration with Lorapat Standard Care Services Ltd are required to disclose on the registration form and at interview whether they have ever been dismissed from employment.

Lorapat Standard Care Services Ltd will then take a view as to how this disclosure affects your potential assignments.

In addition to this information will be sought from identified referees.

▪ Occupational Health

Lorapat Standard Care Services Ltd will be subject to a Health Assessment Questionnaire.

▪ Work Permits

In accordance with the Asylum and Immigration Act 1996, if you are a member of the European Economic Area/European Union you are not legally entitled to work in this country. If you require a work permit this documentation must be obtained before any unconditional offer of employment can be made.

EQUAL OPPORTUNITIES

Lorapat Standard Care Services Ltd are taking steps to ensure the implementation of its Equal Opportunities Policy. This form is intended to monitor the effectiveness of our Policy, and it would be much appreciated if you would complete and return it with the registration form. This form will play no part in the process of recruitment and it is used purely for monitoring purposes, hence it is not compulsory to complete it.

Ethnic Origin (Please tick one box only)

- | | |
|------------------------|--------------------------|
| UK European/Irish | ☐ |
| Other European | ☐ |
| Asian | ☐ |
| African/Caribbean | ☐ |
| Other (please specify) | ☐ |

Disability (Please tick one box only)



Lorapat Standard Care Services Limited

Registered Disabled ☐

Non Registered Disabled ☐

Not Disabled ☐

Gender

Male ☐

Female ☐

Marital Status

Married ☐

Single ☐

Other ☐